



নিবন্ধক কার্যালয় / কুলসচিব কার্যালয় / Office of the Registrar
ভারতীয় প্রকৌশল বিজ্ঞান এবং প্রযুক্তিবিদ্যা প্রতিষ্ঠান, শিবপুর
भारतीय अभियांत्रिकी विज्ञान एवं प्रौद्योगिकी संस्थान, शिवपुर
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR

ভারত সরকারের শিক্ষা মন্ত্রকের অধীনে একটি জাতীয় গুরুত্বপূর্ণ প্রতিষ্ঠান / भारत सरकार के शिक्षा मंत्रालय के अंतर्गत राष्ट्रीय महत्व का संस्थान / An Institute of National Importance under MoE, Government of India

No. **RMS/44/26**
Date: **20/01/2026**

CIRCULAR

In pursuance of Clause No.28(ii) of the First Statute of IEST, Shibpur and as decided in the 33rd meeting of the BoG held on 19.11.2025, all erstwhile employees of BESU, Shibpur (excluding Mess Employees) recruited before 1st January, 2004 and presently in service of IEST, Shibpur are requested to exercise option in prescribed format (**Option Form No.1**) regarding their service conditions and pension scheme.

The option should be submitted in duplicate at the Central Receiving Section **within 19th February, 2026.**

The Option once exercised shall be treated as final. No further modification will be accepted.


Registrar

Enclo.: Option Form – 1

Copy forwarded for information to:-

1. The Director
2. All Deans
3. All Head of the Departments/Schools/Centres
4. All Officers/All staff members
5. Dy. Registrar (Establishment-I) – With a request to keep one copy in the service book and another in the personal file of the incumbent after acceptance of the competent authority
6. Dy. Registrar (Establishment-II) - With a request to keep one copy in the service book and another in the personal file of the incumbent after acceptance of the competent authority
7. PS to the Director
8. PS to the Registrar
9. File Copy
10. Institute Website

Option Form-1 (To be submitted in duplicate)

INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR, HOWRAH

[Option Form in terms of Section - 5A of the National Institute of Technology, Science Education and Research (Amendment) Act, 2014 and Statute -28 [ii] of the Indian Institute of Engineering Science and Technology, Shibpur Statute, 2017 for erstwhile employees of Bengal Engineering and Science University, Shibpur who were in service as on 4th March, 2014 (the date of transformation of BESU Shibpur into IEST Shibpur).]

To
The Director
IEST, Shibpur
Howrah-711103

Sir,

I _____, am an employee of erstwhile BESU Shibpur and now an employee of IEST Shibpur joined on _____ hereby declare that I will abide by the Central Civil Services (Conduct) Rules, 1964 as regards to my service conditions and do hereby opt to come under the provision of *[Applicable for employees recruited before 01.01.2004 in terms of Statute - 28(ii)]*:

<i>[Please tick in appropriate box (a) or (b)]</i>	
a)	Central Government administered Pension Scheme governed by the Central Civil Services (Pension) Rules, 1972
OR	
b)	West Bengal State Aided Universities (Death-Cum-Retirement Benefit) Scheme, 2010

Yours faithfully,

(Signature of the Employee)

Name:

Designation:

Date:

(Registrar)

Accepted

(Director)

Note: The option form to be filled up in duplicate, one copy to be kept in Service Book and another copy to be preserved in Personal File of the Incumbent.